

INTERAGENCY AGREEMENT

BETWEEN

NEBRASKA STATE RECORDS BOARD

AND

OFFICE OF THE CHIEF INFORMATION OFFICER

REGARDING PORTAL MANAGEMENT SUPPORT SERVICES

This Interagency Agreement ("Agreement") is made between the Nebraska State Records Board ("Board") and the Office of the Chief Information Officer ("OCIO"), hereinafter referred to as the parties. In accordance with the following terms, conditions, and provisions, the parties agree as follows.

1. Background. The Board develops and maintains the portal for providing electronic access to public records or electronic information and services, provides oversight of a portal manager, sets reasonable fees for electronic access to public records or electronic information and services, and enters into agreements regarding the management of the portal to provide electronic access to public records or electronic information and services. The Board currently provides electronic access to public records or electronic information and services through a third-party vendor, Nebraska Interactive, LLC (Portal Manager).

The OCIO is responsible for providing information technology services and support to Nebraska state government agencies and other entities. The OCIO maintains a state network where state systems and data are maintained.

The Board and the OCIO wish to enter into an agreement to define the relationship and services provided by the OCIO to the Board.

2. Term of Agreement. This agreement shall commence on April 1, 2016 and shall terminate on March 31, 2019 unless sooner terminated in accordance with this Agreement. This Agreement may be amended, renewed, or extended upon the mutual written agreement of both parties.
3. Services to be Provided. In collaboration with the Executive Director of the Board and any subcommittee(s) established by the Board, OCIO will perform the following services without charge to the Board:
 - a. Support services and assistance with the management and oversight of the Portal Manager including the following activities:
 - (i) monitor the status of current projects;
 - (ii) review and coordinate pending/requested projects;
 - (iii) review and coordinate project prioritizations;

- (iv) provide a recommendation regarding adoption or modifications to the project priority report submitted by the Portal Manager; and
 - (v) review general portal operations.
 - b. Provide recommendations to the Board on technical matters relating to portal operations and projects.
 - c. Assist with coordination of services related to an electronic access or electronic information and services project that the Portal Manager is developing for a state agency or state agencies which requires coordination or connection to the State's network or data or to an application hosted by the OCIO. Depending upon the complexity of the project, the OCIO, at its discretion, may charge the state agency seeking the service for their work as a part of their normal course of business.
 - d. Appear at all regularly scheduled meetings of the Board and provide a general update regarding portal operations and services provided by the OCIO.
4. Termination. Either party may terminate this Agreement for any reason by giving 30 days prior written notice to the other of its intent to terminate this Agreement.
5. Entire Agreement. This is the entire agreement between the parties and cannot be changed or modified orally. This agreement may be supplemented, amended or revised only by a writing which is signed by both parties.
6. Notices. Any notice given in connection with this Agreement shall be given in writing and delivered by interagency mail, to the party at the party's address stated herein. Any party may change its address stated herein by giving notice of the change to the other party in writing.

If to OCIO: Nebraska Office of the Chief Information Officer
 Ed Toner
 501 S. 14th Street
 Lincoln, NE 68508

If to Board: Nebraska Secretary of State
 John A. Gale
 1445 K Street, Suite 2300
 Lincoln, NE 68509

7. No Authority to Bind. Neither party has the authority to enter into contracts or agreements on behalf of the other party.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below.

John A. Gale
Nebraska Secretary of State
Chair, Nebraska State Records Board
1445 K Street, Suite 2300
Lincoln, NE 68509

Date

Ed Toner
Chief Information Officer
501 S. 14th Street
Lincoln, NE 68508

Date